

City of Pottersville City Council MinutesThursday, December 21, 2017 – 7:00 p.m. – Pottersville City Hall, 319 N. Nelson Street

Meeting was called to order Mayor R. Ross at 7:00 p.m.

Pledge of Allegiance was recited by all.

Roll Call: **Present:** D. Hartson, R. Lundquist, R. Ross, K. Schmidt.
 Absent: J. Bussard, L. Amey, J. French

Agenda Approval: Motion by K. Schmidt to approve the agenda as presented with the addition of Chuck Cascarilla, seconded by D. Hartson. Motion carried. (4-0/3 absent: J. Bussard, L. Amey, J. French)

J. French arrives at 7:05 p.m.

Foster Care Awareness Presentation: Javon Jones a representative from Department of Health and Human Services, gave a presentation on awareness for foster youth. The Dunham family spoke about fostering in the community from personal experience and shared how the community can help with foster care needs.

Legal update: Motion by D. Hartson to adjourn to closed session at 7:28 p.m. seconded by J. French. Motion carried. Roll call. (5-0/2 absent: J. Bussard, L. Amey.)

Motion by J. French to come out of closed session at 8:04 p.m. supported by D. Hartson. Motion carried. Roll call. (5-0/2 absent: J. Bussard, L. Amey.)

Motion by K. Schmidt to accept city attorney's recommendation, supported by J. French. Motion carried. Roll call. (5-0/2 absent: J. Bussard, L. Amey.)

Chuck Cascarilla for State Representative for Eaton County, C. Cascarilla gave brief background of himself.

Approval of Minutes: Motion by K. Schmidt to approve the meeting minutes from November 16, 2017, seconded by R. Lundquist. Motion carried. (5-0/2 absent: J. Bussard, L. Amey.)

City Manager's Report: City Manager gave brief review regarding permits that were pulled this month. General discussion took place on the audit. ~~Members had brief discussion about EMS contract. Council members authorized the City Manager to sign the contract extending the EMS service through 2021, with no members opposing, council agrees to extend contract.~~ Upon brief discussion, City Manager renewed existing EMS contract as council did not object.

Authorization of Bills:

- a. General Bills Total: \$159,948.82
- b. Rural Development Bills Total: \$721,198.06

Motion by K. Schmidt to approve the RD bills in the amount of \$721,198.06 and the General Bills in the amount of \$159,948.82, seconded by D. Hartson. Motion carried. Roll call. (5-0/2 absent: J. Bussard, L. Amey.)

Bank Recs: Motion by J. French to approve the bank reconciliation for streets, payroll, and tax for the month of November, seconded by K. Schmidt. Motion carried. Roll call. (5-0/2 absent: J. Bussard, L. Amey.)

Public Comment on agenda items:

Ryan Martin- 504 Colony, would like to ask that the next council meeting be changed to Wednesday, January 17 at 7:00 p.m. City Manager stated that this current council can only vote on one meeting.

Duston Twichell- 304 Folk St. would like to look into other EMS services, since the current contract ends in April of 2018. D. Twichell is asking to see other bids.

Jennifer Lenneman- 4837 Pine Hill Dr- Would like to know what the recommendation of the attorney was. K. Schmidt stated that it is closed session and since this is still in discussion they are not to speak about it at the moment.

Commission/Committee Reports: Department reports in your packet

Department Reports: Administration- Department reports in your packet

Chief S. Bartlett gave a brief introduction on the new officer Richard Barry; R. Barry gave background on himself and review on how his training is going.

Unfinished Business:

Gospel Fest: Clarissa Newton gave an update on the progress of the planning for Gospel fest. Newton stated that they are working on band line ups, and a car show. Gospel fest is selling t-shirts to help raise money for the festival. Members questioned if there are regular meetings for the festival; Newton stated there are regular meetings.

150 celebration ideas: K. Schmidt would like a meeting for the committee to start planning after the new year; discussion took place on everyone's availability for meeting times.

New Business:

2018 Calendar: The January meeting will be moved to Wednesday, January, 17 at 7:00 p.m. Motion by K. Schmidt to schedule the January meeting to Wednesday, January 17 at 7:00 p.m., seconded by D. Hartson. Motion carried. (5-0/2 absent: J. Bussard, L. Amey.)

City Clerk's 6-month review: Mayor R. Ross gave a brief review on the evaluation that were returned for the Clerk and the recommendation from the Finance Committee. Motion by J. French to pro-rate the pay advance based on a good performance review, supported by R. Lundquist. Motion carried. Roll call. (5-0/2 absent: J. Bussard, L. Amey.)

City Manager's review: Motion by J. French to approve the contract of the City Manager based on a good performance, seconded by D. Hartson. Motion carried. Roll call. (5-0/2 absent: J. Bussard, L. Amey.)

Sunset Hills Resolution: City Manager gave brief review on the resolution. Motion by J. French to approve Resolution # 17-1221-07 Sunset Hills Road Extension, supported by R. Lundquist. Motion carried. Roll call. (5-0/2 absent: J. Bussard, L. Amey.)

Public Comment on non-agenda items:

Beth Bowne for State Representative: B. Bowne gave a background about herself and the goals that she as a Representative for the State of Michigan.

Bruce Kring- 509 525 Vermontville: B. Kring would like to know when they will fill the hole on his property, as he had concern that people could get hurt; would like an answer on when it will be filled.

Communication from the Mayor and Council: R. Ross would like to thank the city employees for the time and hard work. City Manager invited everyone to the cake that was brought in for the leaving council members.

R. Lundquist gave brief review of all the new members of the Fire Department along with a few members receiving certification.

Next Meeting: Wednesday, January 17, 2018 at 7:00 p.m.

Excuse absent member(s): Motion by J. French to excuse absent members, seconded by K. Schmidt. Motion carried. (5-0/2 absent: J. Bussard, L. Amey.).

Motion to Adjourn: Motion by J. French to adjourn meeting, seconded by R. Lundquist. Motion carried. (5-0/2 absent: J. Bussard, L. Amey.).

Meeting adjourned at 8:37 p.m.

Respectfully submitted by,

Tessa Wightman, City Clerk