

City of Potterville Council Meeting Minutes

Thursday, November 16, 2017 – 7:00 p.m. – Potterville City Hall, 319 N. Nelson Street

Meeting was called to order by Mayor Ross at 7:00 p.m.

Pledge of Allegiance was recited by all

Roll Call: **Present:** R. Ross, K. Schmidt, D. Hartson, L. Amey, J. French
 Absent: J. Bussard, R. Lundquist

Agenda Approval: Motion by K. Schmidt to approve the agenda as presented, seconded by D. Hartson. Motion carried. Motion by K. Schmidt to make the addition of Christmas Family under New business, supported by J. French. Motion carried. (5-0/2 absent: J. Bussard, R. Lundquist).

Approval of Minutes: Motion by K. Schmidt to approve the meeting minutes from October 12, 2017 as amended, seconded by J. French. Motion carried. (5-0/2 absent: J. Bussard, R. Lundquist).

City Manager's Report: Manager Darrow reported the payments for the R&D. The City Manager stated that notices will be sent out for the road construction on Vermontville Hwy. MML audit went well and the City received a premium discount. Manager Darrow also reviewed the recent meetings for TIFA, DDA and Planning Commission. Manager Darrow stated that the fire department has recruited a new member, and training for that department will be on Saturday at City Hall. City Manager Darrow went over the community events coming up and invited the council members to upcoming events; also mentioned that the City is getting a Family to help over the holiday season and stated other ways citizens can help out the community during the holiday season. City Manager reviewed the list of permits and incidents that were received for the month.

Authorization of Bills:

General Bills Total: \$73, 937.68. Motion by J. French to approve general bills in the amount of \$73,937.68, supported by D. Hartson. Motion carried. Roll call. (5-0/2 absent: J. Bussard, R. Lundquist).

Rural Development Bills Total: \$ 557,735.85. Motion by J. French to approve rural development bills in the amount of \$557,735.85, seconded by L. Amey. Motion carried. Roll call. (5-0/2 absent: J. Bussard, R. Lundquist).

Bank Recs: Motion by J. French to approve bank reconciliation for Tax- September & October; Streets-September & October; Payroll- September & October; Common- January- June, seconded by D. Hartson. Motion carried. Roll call. (5-0/2 absent: J. Bussard, R. Lundquist).

Public Comment on agenda items: None

Commission/Committee Reports: Department reports in your packet

Department Reports: Administration- Department reports in your packet

Unfinished Business:

Gospel Fest: Clint Dickerson: representative for Gospel Fest. C. Dickerson stated that there is a meeting Monday, Nov. 20, 2017 at 6:00 pm. Gospel fest is still in the planning stages; the fundraiser from last month raised \$2,000, allowing the group to put deposit down on the porta potties, a stage and other items. Members asked if the committee has attended a Chamber of Commerce meeting, C. Dickerson stated no but will look into visiting a meeting.

150 celebration ideas: Members reviewed the current stage of planning for the new council members attending. Members would possibly like to meet before the end of year to discuss next steps in the planning stages. C. Dickerson offered live music line up ideas if the committee is interested and to contact him.

New Business:

Adopting family- Motion by K. Schmidt to adopt a family for Christmas, through the Chamber of commerce, seconded by L. Amey. Motion carried. Roll call. (5-0/2 absent: J. Bussard, R. Lundquist).

Public Comment on non-agenda items: Ryan Martin: 504 Colony Ct. R. Martin is asking for a citizen about the Sunset Hills development, regarding the entrance for M100. R. Martin would like to know if the new road will be a right hand only turn; City Manager stated yes; R. Martin expressed if there would be concern of traffic backups for people turning onto the new road, wondering if there will be extension so people to get by; City Manager stated no, not at this time, that would be a county issue.

Communication from the Mayor and Council: R. Ross stated that he had a citizen, Rich Fast, interested in the ordinance committee. Members questioned if there needs to be a meeting before the end of the year, as the committees will change at the beginning of the year, for the new council members starting in January. City Manager stated that snow and sidewalks ordinance has been posted on website, at City Hall, on the City Facebook page and in the paper. Duston Twichell questioned about adding posts to the community pages, Manager stated that the City is only responsible for the official City social media pages.

Next Meeting: December 21, 2017 at 7:00 p.m.

Excuse absent member(s): Motion by D. Hartson to excuse absent members, seconded by L. Amey. Motion carried. (5-0/2 absent: J. Bussard, R. Lundquist).

Motion to Adjourn: Motion by K. Schmidt to adjourn meeting, seconded by D. Hartson. Motion carried. (5-0/2 absent: J. Bussard, R. Lundquist).

Meeting adjourned at 7:30 p.m.

Tessa Wightman– City Clerk