

City of Potterville

319 N. Nelson, Potterville, Michigan 48876

Minutes of Public Hearing and Regular Meeting of Council
Wednesday, June 27, 2018

The meeting was called to order by Mayor Kring at 6:00 p.m.

Members Present: Bussard, Hartson, Schmidt, Lewis, Lenneman, Kring

Members Absent: Twichell

Motion made by member J. Bussard, seconded by member K. Schmidt, to approve the agenda as presented. Motion carries 6/0-1/absent (D. Twichell).

Motion made by member K. Schmidt, to approve the minutes of the May 17, 2018 regular meeting and the closed session minutes of the May 17, 2018, second by member J. Bussard. Motion carries 6/0-1/absent (D. Twichell).

Motion made by member J. Bussard, to pay the General Bills of \$70,583.58, seconded by K. Schmidt. Roll Call Vote. Motion carries 6-0/1-absent (D. Twichell)

Motion made by K. Schmidt, to approve the Rural Development Bills of \$24,528.53 and \$34,543.96, seconded by member J. Lenneman. Roll Call Vote. Motion carries 6-0/1-absent (D. Twichell).

Motion made by member K. Schmidt, to approve the Sunset Hills Bill of \$256,746.42, seconded by member J. Lenneman. Roll Call Vote. Motion carries 6-0/1-absent (D. Twichell).

Motion made by member J. Lenneman, to enter into closed session to discuss a legal opinion, seconded by member R. Lewis. Motion failed (4-2/J. Bussard, K. Schmidt) (1-absent/D. Twichell).

There was discussion on the closed session information and the purpose. K. Schmidt expressed her concern regarding the reason for closed session and being properly notified. Member J. Bussard also expressed his concern. Attorney M. Homier provided information. There was also discussion by members J. Bussard and K. Schmidt regarding taping in closed session the previous month and an explanation as to why an email wasn't sent to all members of council. There was discussion for the consequence of not entering into closed session to discuss the legal confidential opinion. M. Homier stated he would leave the document with the clerk and exit the building. There was further discussion regarding other members of council. A discussion of entertaining a second motion was made.

Motion made by member J. Lenneman, to enter into closed session to discuss the confidential legal opinion, seconded by member J. Bussard. Roll Call vote. Motion carries (6-0/1-absent/D. Twichell). Meeting entered into closed at 6:22 p.m. Member D. Hartson exiting closed session at 7:23 p.m.

Motion made by member J. Lenneman, to come out of closed session and enter into open session at 8:02 p.m. Roll Call vote (5-0/2-absent/ D. Twichell, D. Hartson).

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Motion made by member J. Bussard, to approve the Bank Reconciliations of May Tax and Street as well as Common March and April. There was discussion regarding the typo of the 2017 vs. 2018 date. Clarification of the bank reconciliations to be 2018. Roll Call vote (5-0/2-absent/D. Twichell, D. Hartson). Motion carries.

City Manager provided a verbal report. Requested vacation and personal time. Motion made by member J. Bussard, supported by member R. Lewis to approve time off the following week and August 3-9. Motion carries (5-0/2-absent/D. Twichell, D. Hartson).

Public Comment on Agenda Items – Mrs. Gorbe discussed her concern regarding her lawn and the section between the road and sidewalk and the permit request for her fence. Manager Darrow discussed the situation that transpired at the location of Mrs. Gorbe home with the DPW Supervisor. There was clarification given as to the proper permitting of a fence. The manager agreed that the lawn did need to be addressed and that the DPW will place new soil and seed in the area agreed upon and will be responsible for watering.

Public Hearing – Motion made by Mayor B. Kring to enter into public hearing at 8:42 p.m. to discuss the amendment of budget 2017/2018, the 2018/2019 budget and the taxes and fees associated with the budget, seconded by member J. Bussard. Motion carries (5-0/2-absent/D. Twichell, D. Hartson). No public comment. Public hearing was closed at 8:44 p.m.

Motion made by J. Lenneman, supported by member J. Bussard, to table the 2018/2019 budget. There was discussion regarding having more time to review in order to ask the proper questions. Further discussion regarding information and enter documents to review before making a decision to pass the 2018/2019 budget. Member Lenneman would like additional time in order that she can review and ask questions. Manager Darrow stated that she took no issue with it as long as questions were asked. Mayor Kring stated that after council member have had additional time and opportunity to ask questions, if members felt a need to pass the budget to make contact with him or the office. Motion carries (5-0/2-absent/D. Twichell, D. Hartson).

Commission and committee reports were provided in the packets.

Departmental reports were provided in the packets.

Unfinished Business – Motion made by K. Schmidt, to allow the City Manager to sign the mutual aid agreement between Benton Township and the City of Potterville, supported by Member J. Bussard. Member Lewis stated that it was a cordial meeting both parties were pleasant to one another. Manager Darrow agreed. Assistant Chief Townsend concurred with both Member Lewis and Manager Darrow.

New Business –

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Motion made by Member R. Lewis, supported by Member J. Bussard, to approve resolution 18-06270-11, Establishing 1% Property tax administration fee, 3% late penalty fee and 1% late interest fee. Roll call vote (5-0/2-absent D. Twichell/D. Hartson). Motion carries.

Motion made by Member J. Bussard, supported by member K. Schmidt, to approve Resolution #18-0627-12; Amendment of the 2017/2018 Budget. Roll Call Vote (5-0/2-absent/D. Twichell, D. Hartson). Motion Carries.

Motion made by J. Bussard, supported by member R. Lewis, to approve Resolution #18-0627-13; the Tax Millage rate 11.6796. Roll Call Vote (5-0/2-absent/D. Twichell, D. Hartson). Motion Carries.

Motion made by member J. Bussard, supported by R. Lewis, to approve Resolution #18-0627-14; the amendment to the Employee Handbook. Motion carries (5-0/2-absent/D. Twichell, D. Hartson). Motion Carries.

Lawn Damage – Removed from discussion as matter had been resolved in public comment on non-agenda items.

Motion made by J. Lenneman, supported by member J. Bussard, to request that Council Packets be given one week prior to council except in extenuating circumstances. Motion Carries (5-0/2-absent).

Motion made by member J. Bussard, supported by member K. Schmidt, to approve Resolution #18-0627-15; Equipment Repair & Replacement Deficit. Roll Call vote (5-0/2-absent/D. Twichell, D. Hartson). Motion Carries.

Low Bender – Team Building Discussion – There was discussion among all members regarding bringing a mediator to team build when there were other options available and it was not the appropriate time to do so until council could come together and move forward. There was discussion of the three opportunities available. Motion by Member J. Bussard, supported by member J. Lenneman, to look into other options. Motion Carries (5-0/2-absent/D. Twichell, D. Hartson).

Public Comment on Non-Agenda Items. Briant Titus stated he felt the council tonight was actively working together; would like to see legal fees reduced and will continue working on making better decisions for the betterment of the City.

Communication from Mayor & Council. All members had an opportunity to share. Members thanked the City Manager for her time and effort placed on the budgets and time commitment. Members Schmidt and Lewis discussed the 150th Celebration approaching July 28. Additional information was shared.

Motion made by member J. Bussard, supported member K. Schmidt, to excuse absent members D. Twichell, and D. Hartson. Motion carries (5-0/2-absent/D. Twichell, D. Hartson).

Motion made by member R. Lewis, supported by member J. Lenneman, to adjourn. Motion Carries (5-0/2-absent/D. Twichell, D. Hartson).

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Meeting adjourned at 9:30 p.m.

Respectfully submitted,

Wanda J. Darrow

DRAFT