

City of Potterville Council Minutes

Thursday, July 19, 2018 – 7:00 p.m. – Potterville City Hall, 319 N. Nelson Street

Meeting was called to order by Mayor B. Kring at 7:00 p.m.

Pledge of Allegiance was recited by all.

Roll Call: **Present:** Kring, Twichell, Schmidt, Lenneman, Hartson, Lewis
 Absent: Bussard

Approval of Agenda: Motion by Kring to amend the agenda, support Twichell. Motion carried. (6-0/1 absent: Bussard).

Resolution #18-0719-01 City Manager Removal and Conduct Investigation- Motion by Kring to approve the resolution #18-0719-01, supported by Twichell. Members discussed the timing of the resolution as the City manager is not in attendance; debate between members on who should do the investigation regarding a 3rd party firm or Foster, Swift & Collins. Members clarified that the resolution was to suspend the City Manager and have an investigation, however council will then need to decide on who will do the investigation. Discussion between members on the acting city manager, members agreed to appoint Jodi West, and will consult with J. West the following morning. Roll call. Motion carried. (6-0/1 absent: Bussard).

Motion by Twichell to take a 15-minute recess, supported by Lenneman. Motion carried. (6-0/1 absent: Bussard). Council recessed at 7:16 p.m.
Kring called the meeting back to order at 7:23 p.m.

Approval of Minutes

Motion by Lenneman to approve the minutes from June 27, 2018, and the closed session on June 27, 2018, supported by Schmidt. Motion carried. (6-0/1 absent: Bussard).

Approval of Bills

General Bills: Motion by Twichell to approve the general bills in the amount of \$ 12,572.43, supported by Lenneman. Roll call. Motion carried. (6-0/1 absent: Bussard).

Rural Development bills: Motion by Schmidt to approve the rural development bills in the amount of \$ 60,619.23, supported by Twichell. Roll call. Motion carried. (6-0/1 absent: Bussard).

Bank Reconciliations

Motion by Lenneman to approve the bank reconciliation; Payroll-May; Common- May, supported by Schmidt. Roll call. Motion carried. (6-0/1 absent: Bussard).

City Manager's Report: Schmidt noted that the Manager's report is requesting a council member to present the budget to TIFA; members got into debate about the budget. Kring appointed Twichell to go to the TIFA meeting to present budget.

Public Comment on agenda items: None.

Commission/Committee Reports: Department reports in your packet

Department Reports: Administration- Department reports in your packet

Unfinished Business:

Resolution # 18-0719-02 -Adoption of the 2018-2019 Budget: Motion by Lenneman to approve resolution # 18-0719-02, seconded by Hartson. Members debated about the line items in the budget. Roll call. Motion carried. (6-0/1 absent: Bussard).

150-Year Celebration: Schmidt gave thanks for donations from local businesses; reviewed that the time capsule will be opened right before fireworks, and reminded the public that volunteers are needed.

New Business:

Resolution # 18-0719-03- Primary Election Receiving Board: City Clerk, Tessa Wightman, gave review of the resolution. Motion by Kring to approve resolution # 18-0719-03, with amendment, supported by Twichell. Roll call. (6-0/1 absent: Bussard).

Public Comment on non-agenda items:

Rich: E. Vermontville- heard of annexation of property, council confirmed that they have not discussed that area of annexation

Laura: Eaton county 911- presented report and flyer to council and the public about millage renewal on the August Primary ballot.

Communication from the Mayor and Council:

Schmidt spoke on the importance of not making assumptions and to wait for the facts, also, invited the public to the 150 years celebration. Kring would like to thank the committee for putting in the time and effort and making the event possible.

Next Meeting: Thursday, August 16, 2018 at 7:00 p.m.

Excuse absent member(s): Motion by Lewis to excuse absent members, supported by Lenneman. Motion carried. (6-0/1 absent: Bussard).

Motion to Adjourn: Motion by Lenneman to adjourn meeting, seconded by Hartson. Motion carried. (6-0/1 absent: Bussard).

Meeting adjourned at 7:47 p.m.

Respectfully submitted,

Tessa Wightman, City Clerk