

## City of Potterville City Council Minutes

Thursday, January 25, 2018 – 7:00 p.m. – Potterville City Hall, 319 N. Nelson Street

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Meeting was called to order by Deputy Mayor D. Hartson at 7:02 p.m.

Pledge of Allegiance was recited by all.

**Roll Call:**     **Present:** D. Twichell, J. Bussard, K. Schmidt, D. Hartson, B. Kring, J. Lenneman, 1-vacant  
                  **Others present:** Wanda Darrow, City Manager; Tessa Wightman, City Clerk; Laura Genovich, City Attorney;

Deputy Mayor D. Hartson temporarily pass gavel to Member K. Schmidt to run the meeting until Mayor is decided.

### **Agenda Approval:**

Member D. Twichell to amend the agenda. Motion by Member J. Lenneman to approve the agenda as amended, seconded by Member J. Bussard. Motion carried. (6-0) (1 vacant)

### **Council vacancy:**

Member K. Schmidt briefly reviewed the candidates up for council vacancy;

Briant Titus- gave background of his involvement in the community, B. Titus also stated his goals if he would be chosen for council. City Council and City Manager interviewed B. Titus with various questions.

Brad Handy-reviewed background on himself, stating his goals for being on council. City council and City Manager asked questions regarding involvement in the City.

Rebeckajo Lewis- discussed her background, involvement in the community, and goals for the City. Council Members and City Manager asked general questions regarding the city.

Rodney Ross: 205 Hartel, gave brief review on his background in the community, and his time on council. City Council members asked about future goals he has regarding the City.

Motion by Member J. Bussard to nominate Briant Titus for the council vacancy, seconded by Member D. Hartson. City Council debated on B. Titus being dependable while on council. Motion Fails (2-4: B. Kring, J. Lenneman, D. Twichell, K. Schmidt)

Motion by Member J. Bussard to nominate Rebeckajo Lewis for council vacancy, seconded by Member J. Lenneman, Council members stated how impressed they were with candidate Rebeckajo Lewis. Motion carried. Roll call. (6-0) (1 vacant)

Member K. Schmidt to adjourn to recess at 7:40 p.m.

Member Rebeckajo Lewis sworn in and joined meeting 7:45

Member K. Schmidt called meeting back to session at 7:45

### **Approval of Minutes:**

Motion by Member D. Hartson to approve the meeting minutes from December 21, 2017 as amended, supported by Member K. Schmidt. Motion carried. (2-0/5 ~~absentation: B. Kring, J. Lenneman, R. Lewis, J. Bussard, D. Twichell~~)

Motion by Member D. Hartson to approve the minutes from the closed session meeting from December 21, 2017, supported by Member K. Schmidt. Motion carried. (2-0/5 ~~absentation: B. Kring, J. Lenneman, R. Lewis, J. Bussard, D. Twichell~~)

### **Nominations:**

*For Mayor:*

Nomination by Member D. Twichell for Member B. Kring as Mayor, supported by Member J. Lenneman

Nomination by Member K. Schmidt for Member J. Bussard, supported by Member D. Hartson;

Nomination by Member J. Bussard for Member K. Schmidt, supported by Member D. Hartson,

All accept the nomination. Council Members began to go through why they should be chosen for Mayor.

Votes were taken. Motion carried. Mayor is K. Schmidt (~~7-0~~). (4-3: D. Twichell, B. Kring, J. Lenneman)

*Deputy Mayor:*

Member J. Bussard nominates Member B. Kring for Deputy Mayor. Votes were taken. Motion carried. Deputy Mayor is B. Kring. (6- 1: D. Hartson)

### **Council Committees;**

Member J. Bussard reviewed all Council Committees, members decided among themselves the council committee members.

### **Attorney inquiry policy;**

Member D. Twichell reviewed the attorney policy that he provided to council.

City Council, City Manager and City Attorney debated on attorney inquiry policy already set in place.

Motion by Member J. Bussard to table to the next meeting, seconded by Member D. Hartson. Motion carried. (7-0)

### **Legal- Closed session;**

Motion by Mayor K. Schmidt to adjourn to closed session at 8:41 p.m., second Member D. Hartson. Motion carried. Roll call. (7-0)

Motion by Mayor K. Schmidt to come out of closed session at 9:21 p.m., supported by Member D. Twichell. Motion carried. Roll call. (7-0)

Motion by Member D. Twichell to not accept the city attorney's recommendation, supported by Member J. Lenneman. Motion carried. Roll call. (6-1: D. Hartson).

**City Manager's Report:**

Wanda Darrow, City Manager, gave verbal report on the bills and audits. City Manager reviewed the MIOHSA audit stating that the fire department did well, passing with no violations. Fire Chief Ryan Lundquist explained the MIOHSA audit to Council.

City Council discussed smoke system, FOIA requests and procedure, DPW lift station and signs in the right away.

**Authorization of Bills:**

General Bills Total: Motion by Member J. Bussard to pay the general bills in the amount of \$401,342.60, seconded by Member D. Twichell. Motion carried. Roll call. (7-0)

Rural Development Bills Total: Motion by Member J. Bussard to pay the rural development bills in the amount of \$259,202.83, seconded by Member D. Twichell. Motion carried. Roll call. (7-0)

**Bank Recs:**

Motion by Member J. Bussard to approve the bank reconciliations for Streets-November & December; Tax- December; Common- November; Payroll- December, supported by Member D. Twichell. Motion carried. Roll call. (7-0)

**Public Comment on agenda items:** None.

**Commission/Committee Reports:** Department reports in your packet:

Council members had comments on the salt being used on the community roads.

**Department Reports:** Administration- Department reports in your packet

**Unfinished Business:**

Gospel Festival: Tabled to next meeting as there was no representative.

150 years celebration: Mayor K. Schmidt provided possible date of the meeting. Council members decided that there will be a special meeting/workshop for the public to help with decision making on the 150-year celebration. The meeting will be before the council meeting on Thursday, February 15 at 6:00 p.m.

2018 Calendar: Motion by Member D. Twichell to approve the 2018 calendar, supported by Member J. Bussard. Motion carried. (7-0).

**New Business:**

Social Media Standards: Mayor K. Schmidt provided possible policy regarding social media. Motion by Member J. Lenneman to table to next meeting, seconded by Member J. Bussard. Motion carried. (7-0)

Motion by Member D. Twichell to add the employee handbook for review and discussion for the social media policy to the next agenda, seconded by Member B. Kring. Motion carried. (7-0)

Maureen Storie's FOIA: Motion by Member D. Twichell to table to the next meeting, supported by Member R. Lewis. Motion carried. (7-0)

2016-2017 Audit Discussion: Tabled to the next meeting as the auditors will be present.

Fire department total cost: Member D. Twichell would like to see the full and true cost of the fire department. Motion by Member J. Lenneman to schedule a workshop/special meeting for February 8, at 6:00 p.m. seconded by Member D. Twichell. Motion carried. (7-0)

**Public Comment on non-agenda items:**

Townsend Montgomery; Monticello Dr.- Asked for support from the City Council in regards to the Fire department. Member J. Lenneman addressed perspective of the problem by being on Benton Twp. and on council, stating she is representing the City of Potterville.

**Communication from the Mayor and Council:**

Member J. Bussard thanked the staff for looking after him and all the support while he was away.

Member D. Twichell mentioned administration responding to emails.

**Next Meeting:** Thursday, February 15, 2018 at 7:00 p.m.

**Excuse absent member(s):** None

**Motion to Adjourn:** Motion by Member J. Bussard to adjourn meeting, seconded by Member J. Lenneman. Motion carried. (7-0)

Meeting adjourned at 11:08 p.m.

Respectfully submitted by,

Tessa Wightman