

## City of Potterville of Council Minutes

Thursday, October 18, 2018 – 7:00 p.m. – Potterville City Hall, 319 N. Nelson Street

---

Meeting was called to order by Mayor Kring at 7:00 p.m.

Pledge of Allegiance was recited by all.

**Roll Call:**      **Present:** Hartson, Kring, ~~Lenneman~~, Schmidt, Twichell, Bussard, Lewis  
                         **Absent:** Lenneman arrived at 7:13 p.m.

**Approval of Agenda:** Motion by Kring to amend the agenda to move New Business C (Zoning) to be discussed after the City Manager's report (G. a) supported by Bussard. Motion carried. (6-1 absent: Lenneman)

### Approval of Minutes

Motion by Schmidt to approve the meeting minutes from September 20, 2018 with grammatical change on cross connection discussion, supported by Bussard. Motion carried. (6-1 absent: Lenneman).

### Approval of Bills

General Bills: Motion by Twichell to approve the bills in the amount \$86,023.58, supported by Schmidt. Roll call. Motion carried. (6-1 absent: Lenneman).

**City Manager's Report:** Interim City Manager, Brad Boyce has a written report in packet. Discussion regarding Christmas celebration (December 6); phone services; MERS; \$16,000 credit from Consumers Energy; insurance update pertaining to previous city manager and recouping of legal fees; MDOT property.

**Zoning:** Housekeeping needed before moving forward with any variances.

**Alro Steel Presentation:** George Kettle of O'Hare Construction presented plans for an eighty (80) foot racking system.

**Gospel Fest Presentation:** Clint Dickerson along with Rodney and Clarissa Newton presented their plans for the up and coming Gospel Fest. Motion by Bussard and supported by Twitchell to approve Gospel Fest pending a new date approved by parks and rec department. June 7, 8, 9 are taken with fast pitch tournament.

**Public Comment on agenda items:** No comments

**Commission/Committee Reports:** 150<sup>th</sup> committee met for final time to wrap up loose ends.

**Department Reports:** Administration- Department reports in your packet.

### Unfinished Business:

Audit: Joe Verlin of Gabridge & Co. provided name of CPA firm that can have books audited before year end. Proposal being e-mailed.

CPA firm: Arrived one day and worked on fund balance. Joe Verlin expects to have numbers to present to Council by the end of October.

Clerk: City Manager to email resumes to Council for review. Once CPA firm has a handle on the 2017 fiscal year end numbers a special meeting may be called. City Manager to send out letters to prospective clerks indicating we are still working to fill the position.

City Manager- Following same concept as Clerk

Cross Connection- More discussion. Concern over fees and communication to residents.

Publication & Release of statements from March 2018 Investigations- City Manager instructed to send out final statements to those employees affected.

No Parking on Nelson- Discussion on making 300 block of Nelson a no parking designation due to fire department. Action item for November meeting.

**New Business:**

Resolution #18-1018-01: Resolution to Establish Election Inspectors and Receiving Board for the City of Pottersville. Motion by Schmidt to approve resolution #18-1018-01 with proper spelling and complete names, supported by Twichell. Roll call. Motion carried. (7-0).

Resolution #18-1018-02: Resolution to Designate FOIA Coordinator. Motion by Schmidt to table resolution #18-1018-02 until next meeting to add 3.A log book of all FOIA requests and fees shall be maintained and available to council upon request. Current #3 on resolution will be changed to #4, supported by Bussard. Roll call. Motion carried. (7-0).

Profile Metal Forming: Motion by Twichell to table discussion until the November meeting, supported by Hartson. Motion carried (7-0).

**Public Comment on non-agenda items:** Linda Amey, 412 E Main addressed late fee on taxes and who the late fee should be made out to. She was not aware that taxes were due at close of business on 9/14/18.

Mike Potter, 143 Constitution approached council on conduct.

**Communication from the Mayor and Council:** Lewis addressed the council on conduct.

**Next Meeting:** Thursday, November 15, 2018 at 7:00 p.m.

**Excuse absent member(s):** None

**Motion to Adjourn:** Motion by Lenneman to adjourn meeting, supported by Bussard. Motion carried. (6-1 absent: Lewis)

Meeting adjourned at 9:27 p.m.

Respectfully submitted,

Jodi West, Treasurer