

City of Potterville of Council Minutes

Thursday, November 15, 2018 – 7:00 p.m. – Potterville City Hall, 319 N. Nelson Street

Meeting was called to order by Mayor Kring at 7:00 p.m.

Pledge of Allegiance was recited by all.

Roll Call: Present: Lewis, Twichell, Kring, Lenneman

Absent: Hartson, Bussard, Schmidt,

Approval of Agenda: Motion by Kring to amend the agenda to add employee complaint to New Business, Remove Gabridge & Company and add ZBA as letter H. under unfinished business. Supported by Twichell. Motion carried. (4-0 absent: Hartson, Bussard, Schmidt)

Approval of Minutes

Motion by Lenneman to approve the meeting minutes from October 18, 2018 with role call changed to reflect she was not there at the time (she was reported as both present and absent), supported by Twichell Motion carried. (4-0 absent: Hartson, Bussard, Schmidt).

Approval of Bills

General Bills: Motion by Twichell to approve the bills in the amount \$52,189.42 supported by Lenneman. Roll call. Motion carried. (4-0 absent: Hartson, Bussard, Schmidt).

City Manager's Report: Interim City Manager, Brad Boyce has a written report in packet.

21st Century Presentation: Not present.

Public Comment on agenda items: No comments

Commission/Committee Reports: Department reports in your packet. Discussion regarding Gospel Fest; Christmas Parade; Sod Slingers; Recycling; DDA board and new requirements starting 1st of year; DDA/TIFA each donated \$500 to the City for Christmas lights.

Department Reports: Administration- Department reports in your packet.

Unfinished Business:

- a. Audit: At this time we are still planning to have completed before end of calendar year.
- b. Clerk: Motion by Twichell to have Clerk/Finance/Manager committee review applicants to interview by next meeting, supported by Kring. Motion carried. (3-1, Lenneman against, 4-0, absent: Hartson, Bussard, Schmidt)
- c. City Manager- Following same concept as Clerk.
- d. Cross Connection- More discussion. Ordinance currently on books. To be discussed further at the December 20th meeting.
- e. Profile Metal Forming- Refer to letter H
- f. Resolution #18-1115-01: Resolution to Establish a No Parking Zone on Nelson Street. Motion by Twichell to table until 12/20/18 meeting, supported by Lenneman. Motion carried (4-0 absent: Hartson, Bussard, Schmidt).
- g. Resolution #18-1115-02: Resolution to Designate FOIA Coordinator. Motion by Lenneman to table until 12/20/18 meeting, supported by Kring. Motion carried (4-0 absent: Hartson, Bussard, Schmidt).
- h. ZBA-Workshop scheduled for December 20th at 5:00 P.M.

New Business:

- a. Employee complaint-City Employee has lodged a complaint against a council member. Motion by Kring to table until 12/20/18 meeting, supported by Lewis. Motion carried (4-0; absent: Hartson, Bussard, Schmidt)

Public Comment on non-agenda items: Linda Amey, 412 E Main asked about leaf pick up.

Jacob Robertson of 5541 Gresham introduced himself as an applicant for the City Manager position.

Maureen Storie of 724 Mitchell brought up the possibility of council moving to 2 meetings a month to get things accomplished; starting a non-profit “Potterville Gives Back”; fill a Cop Car on December 1st:

Communication from the Mayor and Council: Website/Facebook discussed.

Next Meeting: Thursday, December 20 2018 at 7:00 p.m.

Excuse absent member(s): Motion by Twichell to excuse members Hartson and Bussard, supported by Lewis. Motion carried (4-0 absent: Hartson, Bussard, Schmidt).

Motion to Adjourn: Motion by Lenneman to adjourn meeting, supported by Lewis. Motion carried. (4-0; absent: Hartson, Bussard, Schmidt).

Meeting adjourned at 8:03 P.M.

Respectfully submitted,

Jodi West, Treasurer