

# City of Pottersville Council Minutes

Thursday, April 19, 2018 – 7:00 p.m. – Pottersville City Hall, 319 N. Nelson Street

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Meeting was called to order by Mayor K. Schmidt at 7:00 p.m.

Pledge of Allegiance was recited by all.

**Roll Call:** Present: R. Lewis, D. Hartson, B. Kring, K. Schmidt, J. Lenneman, J. Bussard, D. Twichell

**Approval of Agenda:** Motion by J. Bussard to approve the agenda, seconded by D. Twichell. Motion carried. (7-0)

## Approval of Minutes

Motion by J. Bussard to approve the minutes from March 15, 2018, March 29, 2018, closed session meeting minutes from March 15, 2018 and March 29, 2018, supported by B. Kring. Motion carried. (7-0)

## Approval of Bills

**General Bills:** Discussion took place on the timing of the bills; Members and City Manager discussed the revenue expenditures, bills, Fire department budget and trucks. Members also questioned the TIFA and DDA amount given to the Fire department. Motion by J. Bussard to pay the bills in the amount of \$71,553.52, supported by D. Hartson. Roll call. (3: K. Schmidt, J. Bussard, D. Hartson-4: D. Twichell, J. Lenneman, R. Lewis, B. Kring). Motion Fails

**Rural Development Bills:** Motion by J. Bussard to pay the rural development bills in the amount of \$116,765.24. Roll call. (6: J. Lenneman, B. Kring, R. Lewis, J. Bussard, D. Hartson, K. Schmidt,-1: D. Twichell). Motion carried.

**Bank Reconciliations:** Motion by J. Bussard to approve the bank reconciliations for Streets- February; Tax- February; Common- January, supported by B. Kring. Roll call. (7-0)

**City Manager's Report:** Manager reviewed the federal grant program; Howard's garage is closing in the beginning of May and is up for sale and wishes him well in his retirement. Also mentioning, signed a release of easement for Kenny Lippenshot, Independence commons; DEQ reports for April was discussed.

## Public Comment on agenda items:

Arnolds Water: E. Main street. - No one looking at the cookie jar, and there is no one that will represent the residents. FOIAed information regarding the resident board. Eviction notice was given for asking questions and cease and desist order, the personal protective order against him was rejected, then there was another hearing. Maintenance guy painted doors and is given busy work. Council is the last resort.

Shandra Johnson, Director of the Housing Commission- Housing Commission has not had appropriate protocol and this topic has not been presented to the board; would like council to send the topic back to the Housing Commission.

Nicole Serr: Main street- Has made personal complaints regarding Arnold, as he has taken pictures of kids, for harassment, and makes notes to all the people in the housing about various topics.

**Commission/Committee Reports:** Department reports in your packet

**Department Reports:** Administration- Department reports in your packet: Member asked about the electrical permits were pulled; Manager explained that John B. and Eaton County came out for review. Sewer and the new clarifier was discussed.

## Unfinished Business:

**Gospel Fest:** City Manager reviewed that vendors are still being sought, and relocation of the carnival. Members and City Manager briefly discussed the budget regarding the special events.

**Social Media Standards/Employee Handbook:** Members would like to allow CPL's for the employees in the work place; Members will review the employee handbook and make note of any changes that members would like to see. Manager suggested meeting with the finance committee in order to discuss the budget and the employee manual.

**Council Goals and Objectives:** Tabled to workshop.

**New Business:**

Housing Commission: Mayor gave background of the problem when the next housing commission meeting and the new member that was appointed to the commission. Several complaints and concerns were brought to council and encouraged members to attend the next meeting to get a better understanding.

Budget Discussion: Members discussed the budget deficit and money concerns. Manager reviewed the accounts that are stable and the account of concern and appending and posting process. Discussion on a surplus not being available, where adjustments can be made, budget line items, and the attorney bills in detail.

**Public Comment on non-agenda items:**

Maureen Storie: Mitchell St.- M. Storie briefly reviewed that in February she was given a ticket, and that the zoning board needs to have a meeting. City Manager stated that planning commission could help with the issue, J. Bussard commented that paperwork needs to be provided to M. Storie on how to be in compliance, the 90 days will restart as of the April meeting and he will help assist on the issue.

Rodney Ross: Hartel Rd: If council continue the way that we are, we will go under.

**Communication from the Mayor and Council:** R. Lewis stated that council needs a united front and have not done anything that the people can trust, we need to move forward and work together. J. Bussard also stated that the City needs to cut back on anything with the spending and keep everything to the minimum. B. Kring asked the City Manager about her vacation approval; stating that council was not aware of her being on vacation, debate between council members took place on information presented to council. D. Twichell stated that there is a problem with communication to the council from the Mayor; K. Schmidt presented resolution 98 to council members. Suggestion by members to have Manager send email to all of council informing them of her vacation.

**Next Meeting:** Thursday, May 17, 2018 at 7:00 p.m.

**Excuse absent member(s):** None

**Motion to Adjourn:** Motion by J. Lenneman to adjourn meeting, supported by J. Bussard. Motion carried. (7-0)

Meeting adjourned at 8:44 p.m.

Respectfully submitted,

Tessa Wightman, City Clerk