



City of Potterville

Solicitation Permit

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

All members of the sales team shall provide copies of government issued photo identification with this application. All members are subject to a criminal background check. Any persons convicted of a misdemeanor or felony involving larceny, fraud, burglary, identify theft, stalking, or assault, or any non-marijuana drug conviction in the last five years will not be issued a permit.

The application fee is \$50.00. There is an additional \$10.00 background check fee for each team member. All fees shall be paid at the time this application is submitted. All application and background check fees are non-refundable.

This application, supporting documentation and all fees shall be submitted at least five (5) days prior to the expected sale date.

If this application is approved, solicitation may take place Monday through Saturday, 9:00 a.m. to 8:00 p.m. Permits are valid for seven (7) days from review date.

Name of Company: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Representative's Name: _____ Phone: _____

State Sales License Number or Permit Number: _____

Vehicle Registration Number: _____ License Plate Number: _____

Vehicle Make: _____ Model: _____ Year: _____ Color: _____

Solicitation Activity/Product: _____

Number of Team Members: _____ Date(s) and Hours of Solicitation: _____

By signing this application, I am aware a criminal history background check will be performed and may be available to the public. I am also aware this permit may be revoked at any time by the City of Potterville Police Department. All members of the sales team are required to sign this application.

Applicant: _____ Date: _____

Applicant: _____ Date: _____

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Applicant: _____ Date: _____

STAFF USE ONLY:

Date submitted: _____ Date of review: _____ Result: approved or denied Expiration date: _____

Reason for denial: _____

City of Potterville Police Chief Signature: _____