

**Minutes**  
**City of Potterville Council**

Thursday, August 17, 2017 – 7:00 p.m. – Potterville City Hall, 319 N. Nelson Street

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Meeting was called to order by Mayor R. Ross at 7:07

Pledge of Allegiance was recited by all

**Roll Call:**      **Present:** D. Hartson, K. Schmidt, J. French, L. Amey, R. Ross  
                  **Absent:** J. Bussard, R. Lundquist

**Agenda Approval:** Motion by L. Amey to approve the agenda as revised, seconded by K. Schmidt. Motion carried. (5-0/2 absent: J. Bussard, R. Lundquist)

**Approval of Minutes:** Motion by L. Amey to approve the meeting minutes from July 20, 2017, seconded by K. Schmidt. Motion carried. (5-0/2 absent: J. Bussard, R. Lundquist)

**City Manager's Report:** Manager stated that Sunset Hills have a minor delay as there are proposals the city is waiting on, and the property agreement of section 1 was received yesterday. Manager then explained what the land is used for and showed the land on a map to the council. Manager showed and explained a grant received regarding the pet oxygen masks kits for the fire department; there will be training will be for the department on how to properly use the kit. Manager also stated what was on the ballot for the Eaton county 911 proposal as she received a letter about a presentation in October. Manager gave update of the projects that are happening within the city limits regarding the planning commission. Manager stated that there is annexation discussion with the lawyers currently and is the progress of a couple development projects.

**Authorization of Bills:**

General Bills Total: Motion by L. Amey, to approve general bills of \$40,353.52, seconded by D. Hartson. Motion carried. Roll call. (5-0/2 absent: J. Bussard, R. Lundquist).

Rural Development Bills Total: Motion by J. French to approve the RD bills of \$311,730.33, seconded by L. Amey. Motion carried. Roll call. (5-0/2 absent: J. Bussard, R. Lundquist).

Bank recs: Motion by J. French to approve bank reconciliations of Payroll January 2017 to June 2017; Tax December 2016 to June 2017; Streets November 2016 to June 2017; Common October 2016 to June 2017, seconded by D. Hartson. Motion carried. Roll call. (5-0/2 absent: J. Bussard, R. Lundquist)

**Public Comment on agenda items:** None

**Commission/Committer Reports:** Department reports in your packet

**Department Reports:** Administration- Department reports in your packet

**Unfinished Business:**

Golf cart ordinance update: K. Schmidt explained the possible options (A & B) that were discussed during the ordinance meeting explaining the reason. Members questioned the use of

golf carts in the city and if there is a problem; K. Schmidt stated there has been inquiry from the public. Members stated that there has been frequent use lately, along with some usage before and after festivals; however, stated that it is helpful during festivals but should be monitored. Clarissa Newton question the use of farm UTVs, since they are not a golf cart they would not be under the Michigan law. R. Ross would like to see what festival committee would proposed. General discussion took place on the options and what would be allowed. Members proposed that they should just follow the state laws and have people come in front of council, if the resident would like to use the golf cart. Motion by J. French to allow the City Manager to direct the police officers to enforce the current state laws, seconded by D. Hartson. Motion carried. (5-0/2 absent: J. Bussard, R. Lundquist).

### **New Business:**

**Clerk's 90-day Review:** Member R. Ross stated that the clerk has received satisfactory review from 6 evaluations that were received; R. Ross stated the in leu of amount for not taking the health insurance and only taking the dental. Motion by J. French, to continue with the current clerk to next review, seconded by D. Hartson. Motion carried. (5-0/2 absent: J. Bussard, R. Lundquist).

**Street parking:** K. Schmidt stated what was discussed in the ordinance meeting regarding problems residents are having regarding street parking on both sides of the road. Which is preventing the flow of traffic. Manager confirmed that the DPW department see the problem more often, than most residents. Members like the idea of not having an ordinance and just placing signs of no parking. K. Schmidt read the ordinances already in place to make sure that the no parking signs are in compliance. Motion J. French to permit the signage of no parking for safety throughout the city, seconded by D. Hartson. Motion carried. (5-0/2 absent: J. Bussard, R. Lundquist).

**Public Comment on non-agenda items:** Gospel fest: C. Dickerson (Clint Dickerson: 891 Cochran rd. Grand ledge) stated that they have put the money down to rent the pavilion for next year's festival, and would like to receive permission to proceed with the festival, in addition, on the last day a church service would be available. R. Ross asked about the 150 years celebration, Manager stated that she would not like to celebrate during Gospel fest, as it would take away the meaning of each festival. Members expressed that they felt the festival was great for the city last year. Motion J. French to approve the Gospel Fest, seconded by K. Schmidt. Members would like to make sure that all religions are being invited; Gospel fest replied they have invited many different churches from around the area to come in celebrate during the festival. Clarissa Newton stated that for next year they would like to move the carnival to the city park area. Manager stated her concern with the carnival; Members stated concern with the foul balls and the safety of that location. Motion carried. (5-0/2 absent: J. Bussard, R. Lundquist).

**Communication from the Mayor and Council:** R. Ross stated the Eaton county 911 meeting for the ballot proposal; R. Ross read the letter that he had received in the mail regarding the Eaton County 911 meeting, and to add the presentation to the agenda for the October meeting. General discussion took place on possible 150-year celebration ideas and would like to hear from the public some ideas

**Next Meeting:** September 21, 2017 at 7:00 p.m.

**Excuse absent member(s):** Motion by L. Amey to excuse absent members, seconded by K. Schmidt. Motion carried. (5-0/2 absent: J. Bussard, R. Lundquist).

**Motion to Adjourn:** Motion by L. Amey to adjourn meeting, seconded by J. French. Motion carried. (5-0/2 absent: J. Bussard, R. Lundquist).

Meeting was adjourned at 8:12 pm

Respectfully submitted by,

Tessa Wightman, City Clerk