

Minutes

City of Potterville Council

Thursday, July 20, 2017 – 7:00 p.m. – Potterville City Hall, 319 N. Nelson Street

Meeting was called to order by Mayor Ross at 7:00 p.m.

Pledge of Allegiance was recited by all

Roll Call: **Present:** Mayor Ross, K. Schmidt, D. Hartson, J. French, L. Amey, R. Lundquist
 Absent: J. Bussard

Agenda Approval: Motion by L. Amey to approve the agenda as presented, seconded by D. Hartson. Motion carried. (6-0/1 absent: J. Bussard)

Approval of Minutes: Special Meeting June 27, 2017: Motion by K. Schmidt to approve the minutes as presented, seconded by L. Amey. Motion carried. (6-0/1 absent: J. Bussard)

City Manager's Report: City Manager commented that Kenny Lipshutz has questioned the tap-ins to the city, and what is needed to be done in regards to the development since the road is happening. General discussion took place on what the normal procedure for tap-in.

Authorization of Bills:

General Bills Total: \$ 86,848.51 Motion by D. Hartson, seconded by R. Lundquist. Members questioned the transportation, Manager replied that it was the trail/pathways remaining amount. Members also questioned the Sam's Club bill; Manager offered a summary of the items/departments when larger bills are presented. Motion carried. Roll call (6-0/1 absent: J. Bussard)

Rural Development Bills Total: \$ 150,794.08: Motion by D. Hartson, seconded by K. Schmidt. Members questioned if this for 1 project or several: Manager confirmed the amount is for several projects. Motion carried. Roll call. (6-0/1 absent: J. Bussard)

Public Comment on agenda items:

Manuel: 206 N. Hartel: Questioned what the rural development bill covers? Manager listed all projects that it covers and currently in progress.

Commission/Committer Reports: Department reports in your packet

Department Reports: Administration- Department reports in your packet.

Members commented on the exit of an officer in the police department and the Eaton county layoff; Manager explained that the position was offered to a part time officer and it was accepted. Members questioned the park report and what the fundraiser of the circus was going towards.

Unfinished Business:

Resolution #17-0720-01 – Adoption of the 2017-2018 budget. Motion by J. French, to accept resolution #17-0720-01 adoption of the 2017-2018 budget, seconded by D.Hartson. Manager asked the council what should be done with the left-over money from the following options: The city can take the left-over money and fund the people back by lowering the assessments or make improvements to Sunset Hills. General discussion took place on the special assessments and the topic should be taken up with the lawyers first. Motion carried. Roll call. (5-0/1 absent: J. Bussard/1 abstention L. Amey).

Resolution # 17-0720-02- Amended 2016-2017 Budget. Motion by K. Schmidt, to accept resolution # 17-0720-02, amended budget, seconded by D. Hartson. Motion carried. Roll call. (5-0/1 absent: J. Bussard/1 abstention L. Amey).

Resolution # 17-0720-03 Employee Handbook. Motion by K. Schmidt, to accept resolution # 17-0720-03 employee handbook, seconded by R. Lundquist. Members wondered if the handbook applied to the fire department; Manager confirmed no not at this time. Council wondered if anything else was changed, Manager confirmed that the only thing that changed was the certification of new employees. Motion carried. Roll call. (6-0/1 absent: J. Bussard)

DDA: General discussion took place on possible events to get people aware of the area and to bring attendance up. Members stated that since they had their last meeting as scheduled that the meeting will continue since attendance may not be an issue anymore.

New Business:

Golf cart ordinance: K. Schmidt stated that the police report from a month ago reviewed the golf cart issue/laws. K. Schmidt asked what the council thought about regulating the use of the golf carts within the city. General discussion took place on possible topics on areas designated to the golf cart. Manager suggested that they should have the committee meeting regarding the topic, members expressed that they would like to meet before the next council meeting.

Resolution # 17-0720-04 - Purchase land and agreement of sale from MDOT. Motion by K. Schmidt, to accept resolution # 17-0720-04 purchase land and agreement of sale form MDOT, seconded by R. Lundquist. Roll call. Members questioned what the resolution is for; Manager stated that it is purchased to create the road. General discussion took place on the location of the road/land location being purchased. Motion carried. Roll call. (6-0/1 absent: J. Bussard)

Public Comment on non-agenda items: None

Communication from the Mayor and Council: Members questioned the flag promotion, progress. Mayor stated the clerk 90-day review is coming up and to return evaluations back to the Mayor. Mayor stated DDA is having discussion at the next meeting about changing the meeting time to 6:30.

Next Meeting: August 17, 2017 at 7:00 p.m.

Excuse absent member(s): Motion by L. Amey to excuse absent members, seconded by J. French. Motion carried. (6-0/1 absent: J. Bussard)

Motion to Adjourn: Motion by L. Amey to adjourn meeting, seconded by J. French. Motion carried. (6-0/1 absent: J. Bussard)

Meeting was adjourned at 7:37 p.m.

Respectfully submitted by,

Tessa Wightman– City Clerk